

Year-End Class – Closing Your Books on Dynamics GP

Please join us for a comprehensive training class that will cover the ins and outs of closing your books for your fiscal or calendar year. Whether you're closing on Microsoft Dynamics GP for the first time or just need a refresher course, this class is for you.

We'll take you step-by-step through the process and we'll cover:

- General ledger
- Payables and receivables
- Inventory
- DOs and DON'Ts
- Common errors to avoid
- Best practices
- 1099 preparation



If you're using Payroll and/or Fixed Assets, we'll cover those modules at the end.

To ensure a successful year-end close, come to class and bring your questions with you.

Where: Marlborough, MA (venue to be announced)

Date: Thursday, December 13, 2012

Time: 8:30am to 12:00 Noon EST

Refreshments: Continental breakfast at 8:30

Cost: \$200 per person***

CPE Credit: Available upon request

Registration Deadline: December 1*

***Proceeds will be donated to a charity supported by Altico Advisors. ***

Take advantage of this great training opportunity and support a worthy cause at the same time. Register [online](#), or if you prefer, contact me by phone or e-mail and please let us if you're planning to stay for lunch. We hope you will!

We look forward to hosting you.

Marcia Nita Doron

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*Registration deadlines have been established so that we can avoid last minute cancellations that are inconvenient for everyone concerned. Payment is required to finalize your registration, refundable only if your cancellation is received at least 1 week prior to the class